



Request for Proposals (RFP) – 2025/2026 Grant Cycle

Allegheny County Medical Society Foundation

www.acms.org/acmsfgrants

About the ACMS Foundation

The Allegheny County Medical Society Foundation is the 501(c)(3) philanthropic arm of the Allegheny County Medical Society. Our mission is to support home and community environments that nurture and develop healthy children and families for a healthier Allegheny County.

For over 50 years, the Foundation has supported programs and initiatives in areas including:

- Public health and public policy
 - Basic human needs, including support for the homeless and mentally ill
 - Literacy and educational advancement
 - Medical school and nursing scholarships
 - Support networks, helplines, adoption and caregiver resources
 - Research and health education initiatives
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2025–2026 Grant Cycle Timeline

- **RFP Release:** August 1, 2025
 - **Proposal Submission Deadline:** September 15, 2025
 - **Funding Decisions Announced:** October 28, 2025
 - **Grant Funds Disbursed:** November 30, 2025
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Application Platform

The ACMS Foundation is now utilizing **Foundant**, a nationally recognized grant management platform, for all application submissions. All applicants must apply via the online portal at www.acms.org/acmsfgrants.

The Foundant system enables better data tracking, communication, and mid-year and end-of-year reporting automation to better support our grantees.

Application Guidance

Please note that ACMS Foundation staff (Sara Hussey and Melanie Mayer) are available to answer **administrative** questions about the application process, platform use, and general timeline. However, staff are **not able to provide insight into Foundation decision-making** or review specific project ideas in order to preserve fairness and avoid bias in the review process.

Eligibility

To apply, organizations must:

- Be located in or serve communities within Allegheny County, Pennsylvania
- Be a 501(c)(3) nonprofit organization, or work with a 501(c)(3) fiscal sponsor
- Submit a complete application through the online portal

A fiscal sponsor is a 501(c)(3) that agrees to administer the grant funds on behalf of a non-exempt project or coalition. An agreement between the applicant and the fiscal sponsor must be provided.

Funding Priorities

The ACMS Foundation supports projects that:

- Advance physical and behavioral health
 - Address social determinants of health
 - Promote health equity and reduce health disparities
 - Empower individuals and families to create supportive home environments
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Grant Size and Duration

Applicants may request up to **\$20,000** in funding. The Foundation reserves the right to award higher amounts based on mission alignment and community impact.

Selection Criteria

Successful proposals will demonstrate:

- Clear relevance to Allegheny County communities
 - A pressing or timely health-related issue OR a creative approach to a persistent challenge
 - Measurable impact and/or potential for replication
 - Alignment with the Foundation's mission and goals
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Use of Funds

Eligible expenses include:

- Staff time directly related to the project
- Program supplies and materials
- Consultants, facilitators, or evaluators
- Travel directly related to the program
- Data collection, analysis, and reporting

Funds **may not** be used for:

- General operating or overhead expenses
- Capital equipment purchases
- Political or lobbying activities
- Fundraising costs or events

- Endowments or religious programming
 - Litigation or legal disputes
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Monitoring and Reporting

All grantees must submit a **mid-year report** and a **final report** through the Foundant platform. These reports help evaluate the project's outcomes, identify opportunities for learning, and ensure accountability. Failure to submit reports may result in disqualification for future grants.

Public Acknowledgment

If awarded, grantees are expected to acknowledge the ACMS Foundation in all relevant program materials and include the Foundation's logo where appropriate. Additional branding guidelines will be provided upon award notification.

Contact

If you have questions about the grant process or platform, please contact:

Sara Hussey

Executive Director, ACMS Foundation

Email: shussey@acms.org